

Quantico Orienteering Club, Inc.
Board of Directors
Meeting Minutes
September 30, 2020

I. Call to Order

President Landers called to order the regular meeting of the QOC Board of Directors at 7:09. The meeting was held via teleconference in accordance with CDC recommendations on social distancing. President Landers welcomed everyone. We began the meeting appreciating Charles Carrick who was the meet director for our first meet of the season on Sunday.

A motion was made to confirm the election results and seconded. The vote was unanimous.

President Landers handed over the gavel to president-elect Don Fish.

Don thanked Jody for his 5 years of service to the club.

Appointment of designated Board Members and at-large members.
Jody Landers moved to accept the nominations for Ted Good as Mapping Director, Kathleen Lennon as Publicity Director, Greg Lennon as Membership Director, and Dasa Merkova and Aaron Linville as Members at Large. Motion was seconded by Michael Newman. The members voted unanimously to accept the nominations.

Motion carried.

II. Roll Call

President Don Fish	Vice President Craig Shelden
Vice President Charles Carrick	Vice President Michael Newman
Vice President Bill Wright	Treasurer Karla Hulett
Secretary Laura Linville	Mapping Ted Good
Membership Greg Lennon	Publicity Kathleen Lennon
Director at Large Dasa Merkova (8:10pm)	Director at Large Aaron Linville
Immediate Past Presidents Jody Landers (& Jon Torrance)	

III. Officers & Directors Reports

a. Secretary report- Laura Linville

Minutes were distributed prior to the meeting. Motion to accept the minutes was made by Jody Landers and seconded by Bill Wright. Motion passed unanimously.

b. Treasurer Report- Karla Hulett

Separating PayPal by week to allocate registration fees to each meet. She shared the final income and expense report, which shows that we underspent, but that is because we did not have meets after March 12. She reviewed the 2019-2020 budget where we were under revenue and meet expenses due to cancellation of meets due to Covid-19, but for the most part we were where we expected. For the 2020-21 budget, she moved OCAD license fees to the mapping budget, and used our projections for meet fees and memberships based on the new fee structure.

Jody Landers moved to accept the budget with an understanding that we can make adjustments during the year. It was seconded by Michael Newman. The motion was approved unanimously. The budget was approved.

c. MD VP Report- Craig Sheldon & Mike Newman

Maryland is not yet in Phase 3, therefore, we are having challenges obtaining park permits.

Currently not looking good to get a permit at Great Falls in November.

Discussion about how far before a meet we need to have a go/no-go decision.

- The 10/25 event should be removed from the calendar
- 11/8 we will continue working on the event and hope to know 2 weeks prior whether it will happen.
- 11/22 could become Rosaryville
- Seneca Creek looks the most positive of any events

Plan B options for our current sites:

- Rosaryville on 11/22 using the map developed for a meet last April. (Craig will send to Mike Newman this week; including MTBO). One issue at Rosaryville is presence of basket grass. We need to make sure the event occurs after a first frost.
- Swanson Road to replace any of the other MD parks.
- Patuxent course setter Russ Damtoft

Lots of moving targets.

If people are designing courses, they will eventually get used. The time and effort put in now will be used eventually. But we want to be sensitive to the time that volunteers are putting in.

Comments:

- Need to check calendar against EX2 calendar also since there is a lot of overlap between QOC and EX2.

- Are any of the parks suitable for virtual events? We need to be careful and respectful of the parks. We do not want to go against what they want, especially if we are denied a permit. Swanson Rd and Patuxent were used over the summer for virtual events, so they are theoretically available. Great Falls is not a good option. We also need to consider the implications for insurance and liability. A substitute activity that is fully sanctioned, posted by QOC, and open for a week for people to participate on their own and upload their results to RouteGadget. Two other potential parks where we have maps: RedGate, Harpers Ferry. We need to think about contingencies and ways to keep members engaged.

d. VA VP Report- Charles Carrick

- Sidney Sachs did a Zoom session after Gunston Hall to discuss courses and it was a useful stand in for in person discussion of courses
- Needed to change the date of the Quantico event to Saturday due to requirements for visitor passes (need to obtain pass between 7:30-11:30).
 - o Will they be sufficiently staffed to handle the onslaught of orienteers? As long as there are not additional events on base it should be 10-25 minutes.
- Balls Bluff- Loudon County schools and NJROTC will not be able to host the event and provide the volunteers.
- In good shape for the rest of 2020 regarding permits.
- Discussion of/update about training weekend
- Consideration of adding an optional field on the membership form (or an anonymous poll) to request information about which members have current DOD ID cards.

e. Membership, Website, Registration, & Communication- Greg Lennon

- Website is updated
- Please send feedback on improvements for the registration.
- Discussion of number of people with access to Wufoo and pricing of adding users. [Greg to ask about a price, and we can revisit at another meeting]
- Second maps/second courses. How can people pre-register for an additional course? It is up to meet director discretion, but it is not something to pre-register for. We charge \$2 for an additional map.

f. Publicity- Kathleen Lennon

- QOC's google business page
- Facebook and Instagram are chugging along, and there is a lot of activity
- We haven't put out much publicity and the events are selling out.
- Please take photos at the events and ask the meet directors to take pictures and send to Kathleen.
- Handbook needs to be updated, particularly with new guidelines. Looking for a volunteer to take this on when we are ready to officially write.

- g. Mapping-** Ted Good
 - Shared a list of OCAD licenses
 - OUSA Youth Mapping Program update- Ted had a conversation with Barb Bryant (there is an item in the budget to use for youth mapping activities)
 - Bowie mapping. It is an area in need of updating.

- h. President-** Don Fish

IV. Other Business

- a. Appointment of voting QOC delegates for OUSA Annual General Meeting**
 - Don Fish is planning to attend the meeting. Don is authorized to cast the QOC votes (bylaw change to allow sending out notification by email on items that need to be voted on). Jody made a motion to have Don serve as the QOC delegate. Motion was seconded. The board unanimously agreed that Don will be the delegate. Don also agreed to serve as the delegate.
 - No obstacle to Jon Torrance being a delegate.
 - This is an opportunity for VPs to attend virtually.
- b. Update on Little Bennett Permanent Course Modifications**
 - Sam Listwak and Jody Landers redesigned the course and repaired the posts. Jody has sent the revisions and Sam is working on the map revisions. The courses are White, Yellow, and less than Orange.
 - This is an opportunity to direct Boy Scout groups to the permanent courses to practice and become acquainted with orienteering. In Virginia, there is a permanent course in PWF, Burke Lake Park, and coming soon to Fountainhead.
- c. Donations to National teams**
 - Item skipped. Save for next time
- d. Other business**
 - i.** Request from Amy Loudon for supplies and for wifi hotspot to upload results onsite
 - Motion to authorize the cost of MiFi. Motion seconded, and approved unanimously. Aaron will let Valerie know.
 - Request to add a QR code to the results in addition to the website.

- e. Next meeting Date and Location**
 - Wednesday before Thanksgiving, 11/18 at 7pm.

Meeting adjourned at 10:11.

Next meeting will be held on 11/18 at 7pm via zoom.

Others in attendance: Jon Torrance (immediate past President for the first 10 minutes), Sid Sachs

Minutes submitted: Laura Linville