

## Minutes from the QOC BOD Meeting – 7/12/2016

Attendees: Vic Culp, John Baker, Tom Nolan, Francis Hogel, Jody Landers, Corinne Porter, Ted Good, Kathleen Lennon, Greg Lennon, via phone Jon Torrance.

### Appointing Directors under Bylaws - Jody

- The following roles have been defined under approved by-laws. It was proposed that the people currently serving/functioning in the respective role, fill those seats on the BOD for this year.
  - Membership Manager- Greg Lennon
  - Mapping Director – Francis Hogle
  - Publicity/Outreach Director – Kathleen Lennon
  - Decision: Approved
- Open Seats (2):
  - Not sure that many people are aware of open positions, should announce them to see who comes forward
  - Should probably first identify any needs the board/club has, or use this as an opportunity to recruit
  - Decision: Will publicize the open seats late-summer and see the response from interested members. Board members are also encouraged to talk to members who might be good candidates. Send any interested parties info to Jody to compile a list.

### Directors Reports:

#### MD VP Report – Tom Nolan

- Jug Bay went well, however, we did run out of BEER!
  - It was also very windy, which was a factor for people who took boats out on the water.
  - Need to enforce the no kids out on the water without a parent.
  - Must not allow people out on the water without a lifeguard on duty.
- Intro to Orienteering events are coming up
  - Note: Dates have changed
- Two MD events for Sept/Oct do not have venues, so first MD meet on calendar at this point is Great Falls in Nov
  - Thoughts on alternative sites: Move Fountainhead to a venue in MD
  - Check to see if UMBC is back in session on Sept 4
  - For the time being change schedule on website for dates to TBD
- Stumble Nov 20 PWF – conflict with DVOA event that weekend
  - Suggest moving to Nov 13.
  - Action Item: John will check with PWF and confirm with Francis
- Mid-Atlantics at Rocky Ridge on Oct 16

#### VA VP Report – John Baker

- First event at Lake Accotink (9/11) is set, however need a meet director and course setter
  - Also this is the event listed for NoVa Senior Olympics and Grandparents Day.
  - Publicize that for Grandparents Day, grandparents (non-members) who come with their (member) grandkids can get member rate
- Suggestion: Encourage Heidi to run her meet director course again

## Minutes from the QOC BOD Meeting – 7/12/2016

### Treasurers Report – Vic Culp

- For more information, see Vic's report
- Budgeted \$3000 for Training Weekend, but made \$1900 on the weekend
- Has received everything from Jug Bay
- Vic needs an invoice for Sport Ident purchase (order was split into 3 shipments)
- Donations vs. park fees – if have to pay a fee for using a park or make a donation in lieu of, is that considered an expense, or does the board need to vote on the figure for donations?
  - Decision: The amounts of donations in lieu of or in addition to park fees (up to \$500) are the decision of the VPs and should be included on the accounting sheet.
- Jon ran the numbers on last season's starts and we had 500 more starts than the previous year.

### Secretary's Report

- Notes taken by Ted at last BOD meeting are accepted.
- Annual meeting minutes were distributed to the BOD. Documents the election of officers and the adoption of the Proposed revised By-laws. Jody will send Corinne the word version.

### Mapping - Francis

- The club will be losing the Oregon Ridge map for a time due to logging activity, which has rendered the map a mess.
  - Pipeline has also been run through. Has a fence that blocks running.
- Quantico mapping
  - Francis is almost done mapping 16 E.
  - 16 AA and 16 B will be worked on next year. Francis has a base map, but may need some guidance from John on the questions below.
    - Demolition area activity shouldn't create any issues
    - Landfill shouldn't be used for control placement, but should be mapped.

### Membership – Greg Lennon

- Not much membership activity over summer
  - Will look to see how many new members the Intro to Orienteering events attracts
- New members packets since January have all been mailed – will do twice a year
- Current memberships are 300+ households

### Publicity – Kathleen

- Not much to publicize now, so Kathleen is pushing out info about the OUSA Juniors
- Sizing kits – Kathleen has been looking at sizing options for club jerseys from various companies

### Draft Code of Conduct – Jody Landers

- The BOD reviewed the draft code of conduct language
- Added clarification regarding "fairness rules" to assisting participants
- Add statement back in about environmental responsibility

## Minutes from the QOC BOD Meeting – 7/12/2016

- Jody will update and distribute to BOD members. Final will be incorporated to meet director's handbook, and posted on website.
- Decision: Board approves amended language (See attached revised document)

[BREAK]

### International Cartographic Association annual meeting (July 2017)

- In DC next year
- The club received a message from the president stating that they look forward to QOC putting an event on for meeting participants (they said that they usually get 20-30 attendants)
- Consider what we might want to ask the ICA for in return

### Q3 event

- John will check in with Quantico to ensure that there will be no significant logging happening in the area
- Bill Wright has been in contact with Glen Schorr
- Jon will share resources from the past A meet with Bill (e.g. budget, volunteer schedule)
  - Suggest that Bill prepare the A Meet Budget prior to the Sept BOD meeting (and that he attend the meeting)
- Leadership Team
  - Course Setters: Tom Strat, Hannah
  - Lead Vetter: Jon
  - Registrar: Valerie
- Great Outdoor Event at Little Bennet (Aug 20)
  - Course setter/event director needed
  - People to man booth
  - Peggy will take care of the SSS
  - Jody will put something out looking for volunteers

Next BOD meeting Tuesday, September 13<sup>th</sup> , 7-10 pm at the home of

Gary Smith and Karla Hulett ,