

Quantico Orienteering Club, Inc.
Board of Directors
Meeting Minutes

June 28, 2018

I. Call to order

President Landers called to order the regular meeting of the QOC Board of Directors at 7:40 on June 28, 2018 at the home of Karla Hulett and Gary Smith. President Landers thanked them for hosting the meeting.

II. Roll call

The following Officers and Directors were present for a quorum.

President Jody Landers	Vice President -Charles Carrick, Bill Wright
Secretary Karla Hulett	Treasurer Vic Culp
Membership Greg Lennon	Publicity Kathleen Lennon
Immediate Past President Jon Torrance	Mapping Francis Hogle
At-Large- Directors Don Fish	

III. Directors Reports–

Appointment of Committee Chairs and At Large Directors:

There was a motion to re-appoint Greg Lennon as Membership Director, Kathleen Lennon as Publicity Director, Francis Hogle as Mapping Director and Don Fish as At-Large Director. Motion was seconded and approved.

The BOD discussed candidates to appoint to the second At-Large Director position. President Landers to reach out to candidates and assess interest in the position.

Officers & Directors Reports –

Secretary: Karla Hulett - Minutes –There was a motion to amend email vote explanation concerning contribution to QOC Junior Team members. It was not seconded. A motion to approve the minutes as submitted was made, seconded and approved.

Treasurer: Vic Culp – Financial Report –It was moved and seconded for the BOD to adopt an investment policy. Motion carried. President Landers appointed Bill Wright, Francis Hogle and Karla Hulett to develop options for an investment policy.

The Operating Budget for the 2018-2019 season was reviewed and discussed at length. A motion was made and seconded to approve Operating Budget as presented. Motion carried.

A motion was made and seconded to approve the June financial report. Motion carried.

MD VP Reports– Tom Nolan, Mike Newman did not attend. BOD reviewed Maryland event schedule.

VA VP Reports – Charles Carrick, Bill Wright - Group reviewed the 2018-2019 schedule for Virginia events.

There was a discussion concerning the events scheduled for the weekend of Nov. 2-4. These are the meets that a group of orienteers from Finland will be joining our club. The first event will be a Finland only event held on the DC Mall using a map that is being developed by Gary Smith. The BOD discussed shuttle plans for Fountainhead East (the second event) and Charles Carrick agreed to review plans and bring back options. We discussed fees for the Quantico MCB (third event) on Sunday due to excess cost of reserving base. A motion was made and seconded to put a \$5/start surcharge on the Quantico: Hangman Tree map starting from Landing Zone Canary. Motion carried. It was moved and seconded that the participants from Finland will pay non-member rates for each of the three events including the surcharge. Motion carried.

Jon Torrance moved and it was seconded to donate \$100 to Maryland SAR for Cunningham Falls event support.

The BOD discussed whether Clopper Lake/ Mid Atlantic Champs should be a National Ranking event. Jon Torrance will follow-up on requirements, timing and let the board know.

Membership: Greg Lennon – Reported that membership remains steady.

Publicity: Kathleen Lennon – Due to the summer break, the main publicity focus will be on the training sessions conducted by Dave and Heidi Onkst.

Mapping: Francis Hogle - nothing to report.

President: Jody Landers -Reported that the grill was purchased and used for the Jug Bay event. He noted that we are monitoring the Lake Accotink and Prince William Forest Park planning meeting to add input and understand any changes that may affect the use of these Parks going forward.

IV. Other Business –

Approval of Annual Donations to OUSA Teams: It was moved and seconded that we donate \$750 to each of the five teams; Senior, Junior, Trail, Ski and Mountain Biking. (\$3750). Motion Carried.

Jon Torrance updated the BOD on the status of the action plan for Junior National Champs Meet to be hosted by QOC on April 13-14, 2019 Quantico MCB using the Beaver Dam Run Map.

Update on Mapping Vault/Repository – Tom Nolan – Greg and Tom working through the details and will provide an update at the next meeting.

QOC Policy Statement and Practices with respect to Junior Safety – Don Fish & Greg Lennon & Jody Landers - Progress is being made with background checks, appointment of team to receive reports on issues related to the policy and communication of policy to the general membership.

Update on Strategic Planning Group – Jon Torrance – Jody will send SWOT summary to the board when completed.

V. Adjournment

The next meeting will be held September 12, 2018 at 7:00 pm at the home of Florence Tan and Tom Nolan. Others attending the meeting: Gary Smith, Sidney Sachs and Heidi Onkst.

President Landers adjourned the meeting at 10:00.

Minutes submitted by: Karla Hulett