

**Quantico Orienteering Club, Inc.**  
**Board of Directors**  
**Meeting Minutes**  
May 27, 2020 via Zoom Conference

**I. Call to Order**

President Landers called to order the regular meeting of the QOC Board of Directors at 7:11. The meeting was held via teleconference in accordance with CDC recommendations on social distancing. President Landers checked on everyone and thanked those who have set up courses and posted maps online. Hopefully everyone is able to get out.

**II. Roll Call**

President Jody Landers	Vice President Mike Newman
Vice President Charles Carrick	Vice President Bill Wright
Secretary Laura Linville	Treasurer Karla Hulett
Membership Greg Lennon	Publicity Kathleen Lennon
Immediate Past President Jon Torrance	Director at Large Don Fish
Director at Large Dasa Merkova	Mapping Ted Good
Vice President Tom Nolan	

**III. Officers & Directors Reports**

**a. Secretary Report-** Laura Linville

Minutes of the March 25, 2020 meeting were shared prior to the meeting.

Motion to approve the minutes was made and seconded. Minutes were approved with no objections.

**b. Treasurer Report-** Karla Hulett

Karla provided a report prior to the meeting with an update. The board thanked Karla for the detailed reports she has been providing.

Motion to accept treasurer's report was made by Bill; seconded by Don. Report was accepted.

**c. MD VP Report-** Tom Nolan

Nothing to report.

President Landers provided an update on modifications to the permanent orienteering course at Little Bennett. Sam Listwak has redesigned the course to relocate the start and some of the posts. It will allow people to park off of Clarksburg Road to start. QOC needs to look at relocating or placing new posts to

make it a permanent course. Sam will need to give the number of posts that need to be replaced. The revised map has been distributed to Jody and others, QOC will need to update the map on the website.

A motion was made and seconded to spend up to \$300 to buy materials to get this work done over the summer. There were no objections. Motion passed unanimously.

Last year we were not able to use Greenbelt because of construction. Mike Newman will check on the status. Peggy has courses designed for Greenbelt when we are able to use the park.

**d. VA VP Report-** Charles Carrick & Bill Wright

As with Maryland, there is not anything to report on (past or upcoming).

Charles shared a draft meet schedule prior to the meeting. We are behind schedule for putting together the schedule due to COVID-19. There are a lot of questions about how we will/could hold each meet. There is a lot of uncertainty that we will have to negotiate with.

There are other park issues that have nothing to do with COVID. We were going to move out of Balls Bluff and switch to Morven Park. In the past we've paid \$650, but now Morven Park is charging \$1,500 for just the use of the park. Therefore, we are going back to Balls Bluff. We can evaluate later if we have the funds to pay for Morven Park.

There is an eagle scout in VA who is interested in setting up a permanent course in Burke Lake Park. Charles has suggested working with Hemlock Overlook.

There may be a rush for permits once parks reopen, so we will need to be cognizant of that and work with advanced timelines to obtain permits.

We will wait to put a schedule online because of the uncertainty.

**e. Membership-** Greg Lennon

As agreed at the last Board meeting, all active and recently lapsed QOC memberships were extended in length by three months. We pay the membership database fee every month.

A review of our website identified a limitation of the current website is difficulty viewing using a mobile device. Greg obtained a quote for \$1600 for a contractor to modify the site to correct the majority of the issues and make it easier to view and use from mobile devices.

- A motion was made by Ted (seconded by Don) to allocate funds in the budget to improving the website. There was a discussion of how to include online registration and payment. No objections. Motion passes unanimously.

**f. Publicity-** Kathleen Lennon

With social distancing & no orienteering events there is not much on social media to promote.

Discussion of Lattanzi's proposal for QOC to provide maps for virtual orienteering game. He has a Monday Map Madness competition where he gives away swag for the fastest completion. QOC could offer to mail out prizes for a week that he features QOC maps.

A motion to give Mark Lattanzi a map for virtual orienteering was made by Laura and seconded by Bill. Ted objected to allowing use of a QOC map. The motion carried. Kathleen will give Mark the map.

**g. Mapping-** Ted Good

Ted provided an update on the maps by state, scale, contour interval, orienteering type, geo rectified, and age.

Overall, few of our maps are using the current IOF mapping standard, and many are old and could use field check updates. Jordan Laughlin is working to help update.

There has been new map work ongoing by various club members. Craig Sheldon created a base map for the area across the river from Bowie Fran Uhler. Nadim Ahmed is creating the Hoyles Mill/German Town soccer complex map. Ted Good field checked the Squirrel Kill map and converted Squirrel Kill and Patapsco State Park (Avalon) to the 2017 mapping standard.

President Landers thanked Ted for cataloging the maps.

**h. President-** Jody Landers

- i. Plaudits to training course setters
- ii. Scheduling a Zoom session to review the strategic plan recommendations. Allocate 3 hours on an evening; Jody will send out a Doodle Poll. We will focus on a few items at a time.
- iii. Committee to develop safety guidelines for local meets. Volunteers for the committee were Don Fish, Karla Hulett, Keg Good, Bill Wright, Aaron Linville, Heidi Onkst, Dasa Merkova (and maybe Mike Newman, if needed). Don will convene the group to discuss registration, examples from other clubs (races, golf courses, etc.), and how to handle water/snacks/posting of results. Once guidelines are determined, we will

need to update the meet director handbook. The committee will meet sooner and give report to the group in July.

- iv. Draft case statement on fee increase
  1. Notified all Junior groups that we no longer have Junior Group Memberships
  2. The membership has not yet received the message.

#### IV. Other Business

##### a. Discussion of NFE status at MCBQ- Bill Wright

QOC has been operating as a NRNFE and has been allowed to hold 1 event per year on the base. If we become a recognized NFE we would be able to conduct more than 1 event per year; we might be able to get support for services (such as portable toilets) when we hold events. The biggest requirement is to submit an 'audit' (semi-independent review of financial records; could be done by a member of the club).

Is it worth going through the hoops to possibly hold more than one event on the base in a year. There are no fee savings from doing this.

Questions:

- What is the year designation (calendar year, annual year, fiscal year)
- What counts as an event? If we wanted to have foot orienteering and MTBO would those be separate events? (there is good mountain biking on the east side)
- Will it affect the application process for holding events
- How important is the percentage of DOD affiliated
- Is an auditor's report acceptable

There was a discussion of the timing of the application and our season, workload, etc.

We decided that it is worth pursuing now while people are not busy planning events. Working on the paperwork over the summer corresponds with our fiscal year.

President Landers thanked Bill for his work on this.

- ##### b. Update on PWF Mapping Project- Ted Good, Francis Hogle, Jon Torrance
- There are some updates that could be made. They will have to wait until fall when the leaves are down.  
Francis will receive cleaned up drafting from Jon soon.

- ##### c. High School Orienteering League and Ranking System- Sidney Sachs shared that [WA](#) uses a scoring system just for high school students (just requires school name). This could be used to encourage competition between the schools and attendance by HS students at QOC events.

President Landers asked if we should get feedback from the ROTC groups and get their input on the system. How quickly would they want the results to make it meaningful? Sidney is able to post it Sunday evening (assuming the results are posted on Sunday).

Ranking system for JROTC groups would be a separate thing.

Don thanked Sidney for the proposal and work to put it together.

- d. Update on conversations with parks-** Greg Lennon  
Meeting has not been rescheduled

Meeting adjourned at 9:47.

Next meeting will be held on July 8<sup>th</sup> via Zoom at 7:00pm.

Others in attendance: Keg Good, Aaron Linville, Francis Hogle, Heidi Onkst, Sidney Sachs

Minutes submitted: Laura Linville