

**Quantico Orienteering Club, Inc.**  
**Board of Directors**  
**Meeting Minutes**

May 16, 2018

**I. Call to order**

President Landers called to order the regular meeting of the QOC Board of Directors at 7:40 on May 16, 2018 at the home of Greg and Kathleen Lennon. President Landers thanked them for hosting the meeting.

**II. Roll call**

The following Officers and Directors were present for a quorum.

President Jody Landers	Vice President Tom Nolan
Secretary Karla Hulett	Treasurer Vic Culp
Membership Greg Lennon	Publicity Kathleen Lennon
Immediate Past President Jon Torrance	
At-Large- Directors Charles Carrick and Don Fish	

**III. Directors Reports–**

MD VP: Tom Nolan reported attendance and success of meets for spring season. Jug Bay and Platformpaloosa are scheduled and plans are in place for successful events.

VA VP: John Baker could not attend the meeting and wasn't able to provide a written report. Charles Carrick reported on VA meets. He reviewed some equipment needs and announced that the Fountainhead maps are now going to be named West, Central and East.

Treasurer's Report: Vic Culp reviewed financial report. It was moved and seconded to approved the treasurers report as filed. Motion carried.

Secretary's Report: It was moved and seconded to approve the minutes from the April 4, 2018 Board of Directors Meeting with the addition of a corrected date in first paragraph. Motion carried.

An additional e-mail vote was taken on June 7, 2018. By approval of the minutes at the June 28, 2018 board meeting the email vote will be ratified.

*The motion made by Greg Lennon and seconded by Don Fish: There are two Junior QOC members, Turner Leigh and Diana Aleksieva, who have been selected to compete at the World Championships, July 8-15, 2018 in Hungary. The proposal is to provide a \$500 grant to each of the QOC Juniors. The motion was approved by a vote of 8 in favor, 1 opposed & 1 abstention.*

Membership: Greg Lennon supplied a written reported. He reported that membership was up 5% over last year. He announced that there is a webinar on increasing traffic and growing membership on May 29, 2:00pm

Publicity: Kathleen Lennon filed a written report. Discussed new member gifts. We also discussed training others to begin to handle the social media content and management.

Mapping: Jon Torrance provided an update on the two mapping projects that he is completing. A course setting class has been requested. It was mentioned that the Junior team will design and set a course in the coming season. There was some discussion about holding a mapping class at some point in the future. Cedarville State Forest – Bob Turbyfill talked with administration about our interest in mapping the park. This will be discussed with Francis Hogle for his recommendations.

President: Jody Landers led a discussion of the following topics:

- Report of Nominating Committee- He thanked Heidi and Dave Onkst for serving as the committee. This year the club will add an additional VP for Virginia and the duties will be divided as Maryland between competitions and permitting. The slate of officers was reported and the list will be sent to the general membership in accordance with Bylaws for a vote at the General Meeting at Jug Bay.
- Proposals on the future of Lake Accotink. Laura and Aaron Linville will monitor and report any developments that could effect our maps and events.
- Comprehensive Trail Plan - Prince William Forest Park- Bill Wright will monitor.
- Purchase of Grill for Jug Bay- It was recommended that the club buy a charcoal grill as a host gift for the Lithicums and to be used by the club during our annual meeting and chase event. A motion was made to accept the recommendation and it was seconded. Motion carried.
- Gifts for volunteers was discussed. Daniel will be reminded to coordinate volunteer of the year.

#### **IV. Other business**

Other Business – The Action Plan for Junior National Champs Meet April 13-14, 2019 on Beaver Dam Run Map was discussed. Jon Torrance will be the meet director. Course setters will be Sidney Sachs and Videlin Aleksiev. The sanctioning application as needs to name the Chief Vetter, Map Coordinator and Registrar. Junior coaches have requested that this be the Junior Team Trials that would include a middle, long and relay. In advance of course design we are looking at options for mowing landing zones.

Recommendation for Mapping Vault/Repository – Tom Nolan - Tom recommended that in order to keep map files in an online repository with the ability to provide a link for course setters that Google Drive is the preferred cloud storage. It was moved and seconded that we use Google Drive as the map storage repository. Tom Nolan will manage the access and updates to maps. Motion Carried.

QOC Adherence to National Policies and Practices with respect to Junior Safety – Don Fish, Greg Lennon & Jody Landers provided an update on this project. We have received price quotes for background checks. Don Fish will ask OUSA- Kris Beecroft about copy right issues as it pertains to the customizing guidelines for QOC. Heidi and Jody will put together the contact team.

Update on Strategic Planning Group – Jody Landers & Jon Torrance – 13 team members currently working on the SWOT. They are targeting a fall timeline for having a draft plan. BOD members will be sent the SWOT to provide their input if desired.

Status of Finnish Orienteering Group Plans – Tom Strat & Tom Nolan – No new updates.

The 2018-2019 schedule is close to completion with a target of having it finalized by June 3. It will be shared with the BOD.

## **V. Adjournment**

The next meeting will be held June 28, 2018 at the home of Karla Hulett and Gary Smith. Others attending the meeting: Bill Wright, Sidney Sachs and Heidi Onkst.

President Landers adjourned the meeting at 10:09.

Minutes submitted by: Karla Hulett