

**Quantico Orienteering Club**  
**Board of Directors**  
**Meeting Minutes**

February 15, 2018

**I. Call to order**

President Landers called to order the regular meeting of the QOC Board of Directors at 7:30 on February 15, 2018 at the home of Don and Sarah Fish. President Landers thanked them for hosting the meeting.

**II. Roll call**

The following Officers and Directors were present for a quorum.

President Jody Landers

Vice President Tom Nolan

Secretary Karla Hulett

Treasurer Vic Culp

Mapping Director Francis Hogle

Immediate Past President Jon Torrance

At-Large- Directors Charles Carrick and Don Fish

**III. Directors Reports–**

MD VP: Tom Nolan reported on attendance at the last few events and future plans for the next three months. He noted that there will be Meet Director Training at the Wheaton Event.

VA VP: John Baker provided a written report on status of upcoming events. The BOD discussed having Francis conduct a mapping seminar at Happyland. Jon Torrance will submit permit request for 2019 Junior Training at Happyland.

It was moved and seconded that QOC participate in the Northern Virginia Senior Olympics as in the past. Motion carried.

Treasurer's Report: Vic Culp reviewed financial status report including outstanding meet accounting reports and loss of \$74 from stale dated checks. It was moved and seconded to approve the report, including a transfer of \$6,000 from PayPal to regular checking account. It was moved and seconded that the Bank Account Signing Authority be updated to include the following officers: President Jody Landers, Vice President Tom Nolan, Secretary Karla Hulett and Treasurer Vic Culp. Motion carried. Jody to coordinate a central time and place to complete action.

Secretary's Report: The following email vote completed January 18,2018 was ratified by the BOD. The motion as submitted and approved through email:

*That QOC permit SVO to use the Oregon Ridge Map, at a cost of \$1 per map printed, provided that SVO honors the reciprocity agreement concerning meet fees charged to members and that the event does not conflict with a previously scheduled QOC event.*

Minutes from the December 13, 2017 Board of Director's Meeting were approved as distributed.

Membership: Greg Lennon supplied written reported.

Publicity: Kathleen Lennon supplied written report with a proposal for distribution of new membership packets. The proposal includes eliminating all mailing and associated costs with a two-step process of sending a welcome email that will include when they can pick-up their new member gift at either the winter or summer meeting. After much discussion, the proposal was approved with one abstention.

Mapping: Francis Hogle reported that the getting approval to run meets in the Mount Alto area is going to require support from someone other than him. Unfortunately, there were no suggestions as to who might be recruited for this effort. Jody reported that his effort to secure permission to create an orienteering map for a section of Loch Raven Reservoir in Baltimore County was not successful. The Reservoir managers want to discourage any off trail activities.

President: Jody Landers reviewed the 2018 USOF Charter Renewal Filing information with the Board. The Annual Club Charter fees due to USOF are based on a combination of meet starts during the calendar year and the number of paid members on record as of December 15, 2017. The combined fee paid for 2017 amounted to \$8223.

#### **IV. Old business**

Junior National Champs "A" Meet 2019 on Beaver Dam Run Map was discussed. Jon Torrance has reached out to various groups and received positive responses to hold this April 13-14, 2019. After discussing impact on club volunteers, potential Event Directors and other concerns, a consensus was reached to continue the pre-planning.

Status of Finnish Orienteering Group – Tom Strat and Tom Nolan - are planning for two meets with a day at Fountainhead and a day at Hangman Tree. These events will be included in the regular VA calendar.

Update on SVO event at Oregon Ridge – Jon Torrance - The meet is scheduled for Saturday, April 14<sup>th</sup> and adjustments have been made to the VA calendar to allow QOC members to participate.

Update on Bob Turbyfill Training – Zero to Orange - scheduling next session this spring.

Postponed to next meeting: Map Central Repository and Version Control Process: Tom Nolan will research the approach and process and make recommendations. Next steps: Findings will be discussed with Greg and brought to the next board meeting.

Appointment of Strategic Planning Group – Jon Torrance - deferred to the next meeting.

## **V. New business**

Mapping Proposals – Francis Hogle & Jon Torrance – Jon Torrance presented the following proposal based on past discussion and his availability. Jon proposed to update Mason Neck with all root stocks and new trails for a fee of \$120, with the update to be completed prior to the upcoming meet. In addition, Jon submitted a proposal to update the Pohick Bay map prior to the May meet, for a \$4,800 fee, which included his travel expenses. Jon was asked to leave the meeting to permit the board to consider and discuss the proposal. The board discussed the need for both updates, including the return on investment and value of using Pohick Park for future events. Mapping Director Francis Hogle recommended we do this. A motion was made to approve both projects and pay Jon a fee of \$200 for the Mason Neck Update and a fixed fee of \$5,400 for the Pohick Bay update. Motion carried unanimously. Jon Torrance was asked to return to the meeting and was informed of the Board's decision.

Ted Good submitted a lengthy and detailed analysis of the use and costs of upgrading to OCAD 12. It was moved and seconded to allocate a total of \$1800 by adding \$600 to the current budget year to allow three upgrade licenses for OCAD 12 to be purchased. Motion carried.

## **VI. Adjournment**

Others attending the meeting: Gary Smith and Heidi Onkst. The next meeting will be held April 4, 2018 at the home of Karla Hulett and Gary Smith.

President Landers adjourned the meeting at 10:10

Minutes submitted by: Karla Hulett