

Quantico Orienteering Club, Inc.
Board of Directors
Meeting Minutes
October 20, 2021

I. Call to Order

President Fish called the meeting to order at 7:04.

II. Roll Call

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| President Don Fish | Vice President Bill Wright (joined 7:48) |
| Vice President Michael Newman | Vice President Charles Carrick |
| Treasurer Karla Hulett | Secretary Laura Linville |
| Membership Greg Lennon | Publicity Dasa Merkova |
| Immediate Past President Jody Landers | Mapping Ted Good |
| Director at Large Michael Dickey | Director at Large Aaron Linville |

Vice President **Craig Shelden** joined at 9:15.

III. Appointing At-Large Director

Jody made a motion on behalf of the nominating committee to appoint Michael Dickey as Director at Large; it was seconded by Aaron. The Board voted unanimously to approve the nomination.

IV. Officers & Directors Reports

a. Secretary report- Laura Linville

The meeting minutes were distributed prior to the meeting from the last full meeting along with the special budget meeting minutes.

Charles made a motion to approve the minutes, it was seconded by Jody. There were no objections, and the minutes were approved.

b. Treasurer report- Karla Hulett

Karla shared the treasurer's report prior to the meeting. There were no questions.

Jody made a motion to accept the report as submitted, it was seconded by Dasa. The Treasurer's Report was accepted as submitted.

c. MD VP report- Craig Shelden

Many Maryland events coming up this fall. There is a shortage of meet directors. Most of the upcoming meet directors are board members. We need to consider recruiting volunteers for setting courses and directing meets. Part of this includes training MD & CS on sending in course information to Greg for the website.

We should continue to recruit assistant meet directors to learn the ropes. This is a great way to bring in new meet directors.

There was a discussion of the NRE at Hoyles Mill:

- Possible presence of NJROTC impacting the capacity of start windows (especially for orange)
- Need to find out if we can get there before 8am to set up e-punch
- In the past we have charged \$5 extra for NREs
- **ACTION ITEM: Don will convene Craig and David Levine to make decisions**

d. VA VP report- Charles Carrick

Charles reported that we have had over 200 starts at 2 of 3 events. He also noted that the JROTC groups have come back this year.

There was a discussion about the issues related to MCBQ access and how QOC can potentially mitigate these issues in the future so we can use the terrain. (The VCC closing at 11:10 rather than 11:30; the requirement for Real ID that we were not made aware of; Many contractors at the VCC overwhelming the process).

Charles discussed the possibility of increasing the map of Lake Accotink or using the North End (near the elementary school) to stage the event and start from a different perspective. Michael Dickey does not think there is much possibility for advanced courses on the Wakefield side.

The addition of land over Gunston Hall Road made more interesting advanced courses at Gunston Hall.

We will need to figure out who can do junior training in the spring.

There was a discussion of ramifications of holding a meet at PWFPOak Ridge in February 2022 and planning to hold an A meet in spring 2023. We do not want to be close to the 1-year window, and we don't want to use or give away interesting control points or legs. There is really only one option for white and yellow courses given the trail system. There are other options for advanced courses.

ACTION ITEM: Charles will check to see if Occoquan or Mason Neck are available as alternatives.

e. Membership, Website, Registration, & Communication- Greg Lennon
Memberships (both family and individual) have increased over the last 3 months (coinciding with the start of our season).

The event registration form has evolved to a single form, and feedback has been positive.

Many members have signed up for the automatic email reminders about when registration for events open.

We will need to decide who is making decisions for the NRE (what fee will be charged? Will there be a memento? Will we provide food/drinks?).

f. Publicity- Dasa Merkova

Our Facebook and IG reach has increased with the start of the season. We have shared photos which engage more people.

ACTION ITEM: Dasa will work with Don/Craig to get event information so we can make a flyer (among other things) to publicize the NRE.

g. Mapping- Ted Good

Course setters should report to the mappers or Ted if they find things that have changed or are not correct on maps. Ideally, we will update maps prior to the event.

h. President- Don Fish

All of the President's issues are covered in other business.

V. Other Business

a. Mapping contract with Jon Torrance for PWFP

Is the BOD on board with the proposed contract?

Jody made a motion to approve the dollar expenditure, seconded by Karla. During the vote all board members were in favor, while 1 member abstained from voting.

b. Team uniforms

One time pre-order.

Laura to send Greg the matrix of decisions, and he will create an order form. We will collect all costs in advance and will distribute once they come in (flat fee for mailing or pick up at an event).

c. ARDF proposal

- Follow up from prior proposal, with the burden on QOC would only be to helping secure permits and allow use of maps for this event only.
- *Craig made a motion to appoint a committee to engage with BOK, it was seconded by Charles. Unanimously approved.*

d. Mapping grant for the French International School

- Would like a map of his school made so he can have rudimentary maps to teach orienteering to students. Would the BOD be in favor of using some of the funds from an REI grant to produce a map? It is a small area. There is \$600 remaining. This would be an opportunity for someone to field check a map.

Karla made a motion to work with this group using some portion of the remaining REI funds, Jody seconded. Unanimously approved.

- They would also like to license maps (Cabin John), but that is a separate conversation.

e. Injury discussion

There have been 5 injuries in 2021. For levels Brown and below, course setters should be aware of where they are placing controls and think about weather. Need to formally document each injury in incident reports.

f. Lyme disease

Proposal to get educational information on Lyme disease. Small amount of money.

Greg made a motion to spend a small amount of money on this project. Craig seconded. The vote was unanimous to approve this proposal.

Meeting adjourned at 10:17.

Next meeting will be held at 7pm on December 8.

Others in attendance: Sidney Sachs, Amy Loudon, Jon Torrance

Minutes submitted: Laura Linville