

QOC BOD

Approved - Meeting Minutes

17 January 2017

In attendance: Board Members, Tom Nolan, John Baker, Jody Landers, Vic Culp, Greg Lennon, Don Fish, Charles Carrick, Jon Torrance; Board Members Excused, Corinne Porter Taugher, Kathleen Lennon; Guests in attendance, Sidney Sachs, Ted Good, Gary Smith, Keg Good, Bill Wright, Heidi Onkst

The meeting was convened at 7:35 pm. Jody thanked Sidney and Mrs. Sachs for hosting the Board meeting.

Tom Nolan's Report

Little Bennett – under new management so two items of concern: Hawks Reach will be an activity area/store etc. and will no longer be available to us. Lower level may possibly be available. Also different person doing the park from the campground. So we also won't be able to use the campground for parking for day use anymore.

The management is concerned about the permanent course: They said people are coming in and parking in the campground area to run the course. They either need to use the day use parking or pay for camping fee. Tom recommends that we reconfigure the course so that is not an issue. A different start/finish area. We would have to reprint some maps for them. Sam Listwak should have the course design.

- Tom will talk with Sam and make a plan.

Upcoming MD meets:

Greenbelt ready to roll. Approval in hand. Tom had good meeting with new head ranger. He was glad to learn about orienteering.

Bumble – parking will be fine. Some new terrain.

Avalon - Ted had to redesign. Orange grove is not open in winter anymore.

- Tom to let Greg know who the course designer is for Wheaton.
- Need meet director for Rosaryville. Tom will also add mountain biking course (he is the designer)
- Greg will check adventure racing schedule to avoid conflict at Rosaryville (events and/or training)

John Baker:

Stumble – Mark Hicks appreciated the help since this was his first time designing for QOC as well as a specially designed course.

Shuttle was \$1700 but really helped. Park also really appreciated how professional we were and that the shuttles reduced traffic. Fleet Transportation.

- Just a reminder that we should emphasis groups should come back as a group
- Next time we host the Stumble we should remember that the fee is higher; we only charged regular cost.

- Ranger is supposed to get back to Greg about the stalled permanent trim course in Prince William. John Baker will follow up. Think about Eagle Scouts to help since park is usually very supportive of letting them help. Helps fulfill their requirements.

Balls Bluff – no problems with permit from NOVA parks, but they didn't send it to the park. For the first time, John had to get a permit from Leesburg as well. Jeremy was helpful in getting this because he works for the public schools. Edwards Landing is a local park so now two jurisdictions.

Greg commented that this is happening nationally. It's a land use issue. It could become a big issue for us and other sports having to access through one jurisdiction to a park that is under another jurisdiction's control.

PWF – Pine Grove: waiting on course approval and permit. Cynthia has been harder to get ahold of due to additional responsibilities.

Pohick and Meadowood – will be a good opportunity to work cross parks.

Training weekend: Bill Wright willing to be meet director for the night-O. Need a course setter. Camp is reserved. Concept for XXXX turkey run. Jon T -- last year got permission to park in Cabin Camp 2. That would be good to do again for the night-O versus parking on the side of the road.

Fountainhead – conflict with EX2's event. So John looking at a different date or swap with Mason Neck.

Fountainhead is also having a changeover of management/rangers.

Vic Culp – Treasurers report

- Keg will check with NOVA Senior Olympics about money owed to QOC
- Board approved transfer of \$12,000 from PayPal account to Checking account. Greg will make that happen.
- Vic will file a 990 post card return again this year; we are within the threshold.
- Memberships collections are higher this year; new system is helping.
- Craig Sheldon's app is a great for helping with members. Sid will send Craig his volunteer tracking information.

Greg Lennon: Marketing

Membership count is slightly down but not by much.

Publicity – when we do pre-registration, we take a financial hit. Newcomers are not very thrilled about using it. Event Reg is not very user friendly. The person in charge of it has not made any updates to the system in 2 years so that is making complicated. One reason may be some people are hesitant to commit early, especially when cost money and don't know weather.

Talked about how we may be able to address this. No specific solutions but Greg and Valerie are leaving the registration open until the beginning of the event. They have to print their form and bring it since they won't be on the registration list.

Francis Hogle Mapping:
Filed report.

Fieldwork for Hannah's area is complete except for corrections. She has preliminary courses and Tom Strat has completed drafting, again except for corrections. Fieldwork for Tom's area is started and I estimate about 15% complete. So far between weather and permissions I have actually gotten on Tom's terrain about 40% of my available days. If that holds the entire area might not be finished by April. So, my plan is to do the meat of the area first and do the fringes last. If Ted's report of greener areas holds for more than his sojourn through, we might drop the far eastern part of the base area – even if there is time to do it. There is more green in Tom's area with a lot of trails and rides; the area is and has been used and reused for training over decades. The major stream crossing Tom's area appears less daunting (more crossable) than our reconnaissance seemed to indicate. High water could be an issue, so we'll need a plan for that. So far I have mapped three secure crossings – there might be more. Unless we are in a total deluge, Hannah's area lacks the issue.

Regarding the JROTC in Frederick, we should not make any blanket changes to our policy. We have had a very productive relationship with Dave and the scouts which I don't favor changing. We need to ascertain what the JROTC's plans and resources actually are and make a separate arrangement involving only them – maybe similar to scouts, maybe not – but something mutually beneficial. We have resources, knowledge and knowhow that they probably lack. After a conversation with Boris, I don't think we have enough information yet about them. Our interest is to get maps instead of money. We have been successful at that with the scouts. We need to work out something analogous with the JROTC. While I favor a onetime discount (they were caught in an awkward situation not involving us), I don't favor making any further arrangements until we know more and can work something out with them. We will discourage them if we charge too much, and we will discourage mapmaking if we charge too little. Jon will have to articulate the issues at the meeting.

Francis

President's Report

Student/youth membership definition is now updated on website.

Shout out to Greg for all of his work on the membership website! YAY!!! Thank you.

OUSA Chapter renewal due February 1. Jody and Greg will confer on the numbers to be sure they are accurate.

- Greg recommends that we ask OUSA what the \$3.50 fee per member is paying for. Jody will check into that. Some clubs feel it is a disincentive to growing membership or encouraging youth groups.

Other business:

- The treasurer Vic Culp presented the proposed budget for the fiscal year 2017.
 - Motion was made and seconded to approve the budget as submitted by the treasurer. After some discussion the Board approved the 2017 Annual Budget consisting of \$37,140 in projected revenue and \$38,479 in projected expenses. It was noted that

the adopted budget is showing a small deficit of \$1,339. It was agreed that adjustments would be made as the year progressed.

- In addition the Board revised the Non-Operating Budget consisting of equipment and various contributions to reflect the following authorized amounts:
 - Training Weekend \$3000
 - Web Software Upgrade \$5000
 - Mid-Atlantic Bus \$1300
 - Computer Equipment \$1500
 - OUSA Donation \$500

- The minutes from the prior Board meeting on November 9, 2016 were circulated and approved.

- Board discussed OUSA's request for QOC to make a contribution to help fund the stipends attached to OUSA's three annual competitive awards.
 - Tom Nolan moved to fund one of the \$500 stipends being requested, seconded by Jon Torrance.
 - Discussion: The Board wanted to be clear that this contribution would be part of the total that we give for the year to OUSA
 - Board approved the motion to give \$500 toward this initiative, under the condition that the club be acknowledged as a contributor.

- Bill Wright, the Meet Director for the QOC sponsored Q3 National Meet scheduled for November 11-12, 2017, gave an extensive report on the planning and progress related to the meet. He presented information on the leadership team for the event, and identified leadership posts that still need to be filled or addressed.

- Heidi and Bill to find a registrar
- Hotel secured – Hampton Inn Dumfries/234 - \$109
- \$5000 grant from Prince William County - \$2500 to QOC / \$2500 to OUSA
- 100th anniversary of the establishment of Quantico Base / there may be some Balls going on.
- Glenn's last day is Feb 28 / go to Kris Beecroft, OUSA president & QOC member (back in VA now)
- Permit – John Baker said they asked for more information and they said it was on hold until Jan 2017. We gave update of our championship and sanctioning approval. Have a new analyst now. So far we have provided all of the information and should be set to run it through all of the approvals. Should take 4-6 weeks.

Priorities:

- Fill chief positions and heads (leave John Baker as the safety person)
- Budget
- Set up a SLACK account – Bill will send invitation and send a write up on how to use. Will invite the full board.

- Timeline (look at ONA timeline too – check OUSA website, they are not set yet)
 - OUSA will assign a course – Tom Nolan will ping OUSA on that
 - Heidi and Bill to review positions and finalize before putting on SLACK
 - Bulletin #1 – who putting info together – Jody happy to help Bill work on this
 - URL – use USCHAMPS.org
 - Merch and awards will be separate
 - Q3 == Quantico Quinquagenary at Quantico MB
 - 300 is the minimum goal / Veteran’s Day weekend
 - Consensus is that we will not do an event on Friday but use it for the model
 - Need a MODEL map, perhaps on Francis. Bill talk with Francis (consider location in PWF)
 - Provide camping RV info on the website (don’t manage it ourselves)
 - Have separate A-meet meetings; phone and some face to face
- NOVA Senior Olympics
 - Sid Sachs and Keg Good are willing to be liaisons for next year with some requested changes that they will send to SO folks. Would like to have QOC’s help in the same way as last year.
 - Changes:
 - not limited to NOVA
 - extra \$5 fee be paid on site to QOC versus paying later
 - checking into MD Senior Olympics
 - Without objection; Board approved that QOC open our event to the NOVA Senior Olympics again, with fee being collected at the event.
- Jon Torrance proposed that the Board have a discussion at some point in the future to establish a multi-year strategic plan for QOC with defined goals..
 - The Board agreed to post the annual budget and BOD minutes (once approved) on the QOC website. Jody Landers will send the information to Greg Lennon.

The meeting adjourned at 10:20 pm.